

BATHHOUSE/RESTROOM/SHOWER CHECKLIST

Date: _____ Time: _____ Restroom: _____

Employee(s): _____

DAILY/REGULARLY

- Exterior lighting over entrances/exits and walkways working properly
- NFPA approved fire extinguisher(s) in proper place(s)/fully charged/inspected and maintained per NFPA standards
- NFPA approved fire extinguisher(s) in proper place(s)/fully charged
- No standing water/liquids/soaps/ raised or missing tiles which may cause slips/falls
- Floor drains have covers
- Showers/dressing rooms have non-skid matting
- Showers/dressing areas have privacy blinds/curtains
- All fixtures/seating areas/furniture are in good condition and secure
- Storage room/other doors posted "Employees Only"/"Not An Exit and kept locked
- Maintenance logs kept/updated as necessary whenever repairs/complaints are made

WEEKLY/MONTHLY

- NFPA approved fire extinguisher(s) in proper place(s)/fully charged/inspected and maintained per NFPA standards
- GFCI outlets tested
- Circuit breaker boxes/thermostats locked if accessible to public
- EMERGENCY INFORMATION POSTED (telephone #'s, campground address, etc.)

ANNUALLY/BIANNUALLY

- NFPA approved fire extinguisher(s) in proper place(s)/fully charged/inspected and maintained per NFPA standards
- Entry/exit steps/ramps and steps into shower area/dressing room in good condition and painted w/yellow stripes to call attentions to them
- Entry doors identified; either unisex; or Men's or Ladies posted on doors or adjacent to entry doors
- Exit sign(s) installed over exit door(s)
- Entry doors have door- stops installed to hold them open for cleaning; no rocks/cinder blocks/pieces of wood being used as door- stops
- Electrical outlets have GFCI's installed per NEC
- Non-skid flooring installed
- Showers have anti-scald devises installed
- Hot water heater enclosed to prevent tampering/injury
- Handicap shower(s)/dressing room(s)/toilet(s) have proper fixtures per ADA
- Fluorescent lights covered or encased in protective plastic tubes to prevent shattering

Disclaimer: The preceding sample checklist is provided as an example for informational purposes. We recommend you look over the checklist as you may need to add or delete items or the time frames depending on your operation and usage. Evergreen makes no charge of being experts in any field other than insurance. These documents are provided for informational purposes and we advise that you check with local, state or federal authorities regarding codes or ordinances in your area.

