

MOTOR BOAT CHECKLIST

Date: _____ **Time:** _____ **Boat Serial #:** _____

Employee(s): _____

- No cracks/holes
- No sharp points
- No debris/trash
- Clean as needed
- Seating is secure
- No standing water in boat
- Oars/paddles in good condition
- Motor working properly/good condition
- Wiring working properly/good condition
- Switches working properly
- All fluids maintained in acceptable operating range
- Steering working properly/good condition
- Battery working properly/good condition
- Hoses working properly/good condition
- Clamps working properly/good condition
- Bilge pumps working properly/good condition
- Lines in good condition
- Anchor in good condition
- Horn/bell/signaling device working properly
- Lights working properly
- Visual distress signals
- Chart(s)/map(s) of local waterway(s)
- NFPA approved fire extinguisher(s) in proper place(s)/fully charged/inspected and maintained per NFPA standards
- First Aid Kit provided
- Boat registered (if necessary)
- Maintenance logs kept/updated as necessary whenever repairs/complaints are made

Disclaimer: The preceding sample checklist is provided as an example for informational purposes. We recommend you look over the checklist as you may need to add or delete items or the time frames depending on your operation and usage. Evergreen makes no charge of being experts in any field other than insurance. These documents are provided for informational purposes and we advise that you check with local, state or federal authorities regarding codes or ordinances in your area.